

JORDAN SCHOOL DISTRICT
TITLE IX INVESTIGATION REPORT
This document complies with §106.45(b)(7)

Case Name:	
Date Notice of Allegations sent:	
Investigator Name:	
Investigation Dates:	
Review/Inspection of Evidence:	
Dates of Report Review (10 day window):	
Decisionmaker Name:	

I. Procedural History

- a. Outline how the complaint progressed to the investigation stage.
- b. Were site visits made? Y or N. If so, where and when?
- c. Was there evidence gathered outside of interview notes? Y or N. If there was information gathered, it should be listed below.
- d. This section should also describe the process undertaken to inspect and review the evidence and disseminate the investigative report, including the adherence to mandated procedural timelines.

II. Summary of Allegations potentially constituting sexual harassment as defined in §106.30

III. Applicable Policies/Procedures

The policy at issue in this investigation is AA452 – Title IX Sexual Harassment, specifically

IV. Evidentiary Standard

The standard of proof utilized here is a preponderance of evidence, i.e., the evidence demonstrates that it is more likely than not that the conduct occurred.

V. Interviews Conducted (by date, last name, first name)

VI. Evidence Reviewed

a. Inculpatory Information

b. Exculpatory Information

- c. If either party (complainant/respondent) asked the investigator to follow certain “leads” that the investigators were unable to pursue due to lack of time, resources, or unavailability of witnesses, please identify such here.

VII. Findings of Fact

- a. Were there any timeline irregularities, such as a delay in investigation? If so, what was the reason for the irregularity and were the parties notified of such a delay (include the dates of the notification).
- b. In gathering evidence, if the investigators were constrained by: 1) the prompt timeframe, 2) lack of subpoena authority, or 3) other constraint that limited the extensiveness or comprehensiveness of a recipient’s efforts to gather evidence, please identify such here.

NOTE: Both parties (Complainant and Respondent) must receive simultaneous notifications of the investigation report via email.